ITT/NQT LESSON OBSERVATION REQUEST

From: ________________________________
To: ________________________________
Re: Lesson Observation

Please would it be possible for ____________________________________________
ITT Trainee/NQT to observe you teaching:

Subject: ____________________________ Room: ________________________________
Class: ____________________________ Date: ________________________________
Period: ____________________________

The focus for the observation will be:
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

NB: You need only reply if it will not be possible for the trainee/NQT to observe your lesson.

<………………………………………………………………………………………………………………>

From: ________________________________
To: ________________________________
Re: Lesson Observation

It will not be possible for ____________________________________________ to observe my lesson
during period ___________ on _____________________________.

Signed: _________________________________